

ICASC Membership Bylaws

Membership Selection Process:

The ICASC normally consists of 20 members representing the flight inspection community. This number includes the Chairperson, Vice-Chairperson and does not include the Executive Secretariat, or honorary members.

The following process will be initiated to fill the vacancies:

1. The steering committee will recommend the member attributes desired in order to position the ICASC to be effective in fulfilling its objectives. These attributes may involve one or more areas of expertise deemed most useful, the type of institution, a geographical area of the world; availability of the potential member to attend, participate in two meetings during the year, and participate in International Flight Inspection Symposia. Other attributes may also be deemed desirable.
2. It is desirable to have only one member from each organization. The recommendations will then be presented to the full ICASC membership for ratification.
3. The ICASC chairman, with input from the committee, will then announce the upcoming vacancies on the ICASC website and to persons known to have a possible interest along with a list of the attributes sought. The announcement will request that interested applicants send in their biography, a short description on how they meet the desired attributes, and a statement that their organization is willing to financially support the participant's attendance at ICASC and IFIS events. An applicant may also wish to supplement their application with a reference letter from a person from the flight inspection community.
4. The applications received will be distributed to all ICASC members approximately two weeks preceding the next ICASC meeting where the applications will be discussed and acted upon. A selection decision requires a positive vote of 3/4 of the ICASC membership attending; however, for a vote to be taken, 2/3 of the committee must be present. Otherwise, the decision will be delayed until the next ICASC meeting.
5. The candidate selected by the ICASC will become a full member irrespective of the number of members.

Term of Committee Members: The term for committee members is indefinite as long as the member is involved in flight inspection or related activities. Members may resign or their membership terminated for lack of participation or other cause as recommended by the ICASC. Filling vacant positions will be at the discretion of the ICASC.

ICASC Visitors: Persons may be invited by the chairman to attend ICASC meetings; however, there should be a specific basis for the attendance. Furthermore, no action will be taken on a visitor's application to be a member during the meeting they are attending.

Membership Coordinator: A person dedicated to reply to requests for membership and pursue correspondence regarding selection process, in close cooperation with ICASC Chairperson, Vice-Chairperson and Executive Secretariat. Monitor attendance and keep the attendance record updated.